

Stallholder Booking Terms and Conditions

1. Green Events Guidance

To stay true to the heart of Green Fest, we ask all vendors to adhere to our Green Events Guide:

- **Plastic-Free:** Single-use plastic packaging, bags, and straws are strictly prohibited.
- **Materials:** We encourage products made from recycled, organic, or sustainably sourced materials.
- **Waste:** Please use the correct waste bins on site. They will be clearly labelled and where possible recycle or dispose of your waste correctly.

2. Booking & Payment

- **Pitch Fee:** Stalls who will make a profit on the day are subject to a £25 pitch fee. This will need to be paid before the event. Non-profits can book a stall free of charge.
- **Confirmation:** Your stall is only secured once we receive both the completed booking form and full payment.
- **Cancellations:** We understand life happens! Cancellations made 30 days before the event will receive a full refund. Cancellations made within 14 days are non-refundable.

3. On-the-Day

- **Setup:** Access for setup begins at 9:00am. All stalls must be ready to open by 10:45am. No vehicles will be allowed onsite after 10:30am.
- **Pack Down:** For safety reasons, no packing down is permitted until the event officially closes at 17:00.
- **Facilities:** There will be a mobiloo onsite, which has a toilet and changing space. We also have radar key accessible toilets and other public toilets. There will be catering available from the onsite event catering vans at your own cost.

4. Safety & Insurance

- **Public Liability:** All stallholders must hold valid Public Liability Insurance and provide a copy upon booking. Camborne Town Council will not accept liability for your stall or activities.
- **Risk Assessment:** A simple risk assessment for your stall must be submitted.

- **Food Vendors:** Must provide a valid Food Hygiene Certificate and comply with local council health regulations.

5. Conduct

- **Conduct:** We expect all stallholders to treat staff, volunteers, and visitors with kindness and respect. The event is alcohol free, and we ask that smoking/vaping breaks are taken away from the event. Anybody behaving inappropriately may be asked to leave and may be banned from attending future events.
- **Subletting:** Your stall is yours alone. Please do not sublet or share your space without prior written consent from the Event Organiser. We need to see risk assessments/insurance for all people taking part in the event.