



CHILD PROTECTION and SAFEGUARDING POLICY

The Camborne Town Council Designated Safeguarding Leads (DSL) are:

- Jon James, Camborne Town Clerk, jon.james@camborne-tc.gov.uk (Lead)
- Rose Haylett-Hitchens, Deputy Town Clerk, rose.haylett-hitchens@camborne-tc.gov.uk (Deputy)

1. Purpose of Policy

The purpose of this Child Protection and Safeguarding Policy is to provide a framework for safeguarding and promoting the welfare of the young people and vulnerable adults participating in the Camborne Town Council and Camborne Youth Council associated activities. The policy aims to ensure that:

- The young people and vulnerable adults are safe and protected from harm;
- Other elements of provision and policies are in place to enable the young people and vulnerable adults to feel safe and adopt safe practices; and
- Everyone involved in or with the Camborne Town Council or Camborne Youth Council (eg Staff, The Council, Sub-contractors, Volunteers) are aware of the expected behaviours and the Camborne Town Council's legal responsibilities in relation to safeguarding and promoting the welfare of the young people and vulnerable adults in our care.

2. Policy Statement

This policy develops procedures and good practice within Camborne Town Council and any outreach activities including the Youth Council to ensure that each person can demonstrate that there is an understanding of the duty to safeguard and promote the welfare of the young people and vulnerable adults participating in the activities. Camborne Town Council deplores the sexual exploitation of children and any form of abuse and will not tolerate failure at any level to prevent harm, support victims and prosecute criminal behaviour bring offenders to justice.

This policy has been developed in line with government legislation, publications and guidance.

Camborne Town Council takes seriously its responsibility under the current legislation to safeguard and promote the welfare of the young people and vulnerable adults who are participating. Where someone is suffering significant harm, or is likely to do so, action will be taken to protect that person.

Camborne Town Council has a responsibility to make sure that it has an effective Safeguarding Policy and procedures in place and monitors compliance with them. We have appointed Safeguarding Leads who have responsibility for dealing with all Safeguarding issues.

Camborne Town Council recognises that for this policy to be effective, it is essential that everyone working with the Camborne Youth Council, Camborne Library and Events, has an understanding of what Safeguarding is, know that "Safeguarding is everyone's responsibility", know how to access Safeguarding information, know of any possible contribution that they may be required to make to safeguard the young people and how to access further advice, support or services.

3. Legislative Background

Camborne Town Council recognises that it has a duty to make arrangements to ensure all its functions are discharged in regard to Safeguarding, preventing radicalisation and promoting the welfare of children and vulnerable adults.

This policy recognises the law and legislative requirements arising from the acts and statutory guidance below:

Children and Young People

- Children's Act 2024
- Prevent Duty April 2025
- Care Act 2024
- Safeguarding Children and Young People Working Together
- Children and Families Act 2014
- Education Act 2002
- Counter Terrorism and Security Act 2015
- UN Rights of the Child 1992
- Disqualification by Association
- Keeping Children Safe in Education
- Working Together to Safeguard Children
- Information Sharing

Vulnerable Adults

- Care Act April 2015

4. Definitions

For the purpose of this policy, a child or young person is defined as someone who has not yet reached their 18th birthday.

For the purpose of this policy, a vulnerable adult is a person aged 18 or over who is need of care and support (whether or not those needs are being met, who is experiencing or at risk of abuse or neglect and because of those needs, are unable to protect themselves against the abuse or neglect, or the risk of it.

This policy is in place to protect all vulnerable persons regardless of gender, ethnicity, disability, sexuality, religion or faith.

5. Individual Responsibilities

Camborne Town Council recognises that Safeguarding is not just about protecting the young people and vulnerable adults from deliberate harm. It also relates to health and safety, meeting the needs of the young people and vulnerable adults with medical conditions, providing first aid, visits organised by Camborne Town Council, internet or e-safety, appropriate arrangements to ensure security and taking into account the local context.

Types of child abuse include:

Physical, Emotional, Sexual, Neglect, Radicalisation

Types of adult abuse include:

Physical, Domestic, Psychological, Emotional, Sexual, Neglect, Financial, Discriminatory, Radicalisation, Self-neglect, Modern Slavery, Organisational Abuse

Safeguarding can involve a range of potential issues such as: bullying, including cyberbullying (by text message, on social networking sites etc), peer on peer and prejudice-based bullying, racist and homophobic or transphobic abuse, sexting, substance misuse, issues which may be specific to a local area or population eg gang activity and youth violence and other particular issues affecting children including domestic violence, sexual exploitation, female genital mutilation, extremist behaviour and radicalisation, forced marriage and modern slavery.

Everyone associated with Camborne Town Council maintains an attitude of "it can happen here" and if they have any concerns as to signs or indicators of abuse, will raise this with the Designated Safeguarding Leads (DSLs) or the Multi Agency Referral Unit (MARU)/Cornwall Adult Safeguarding Referral (CASR).

Everyone has a responsibility to provide a safe environment for the young people and vulnerable adults.

Our recruitment and induction process includes provision of : 1) a copy of this Child Protection and Safeguarding Policy 2) details of the Safeguarding Leads.

Everyone can receive training on request on any aspect of Safeguarding.

Everyone knows how to respond to someone who discloses abuse, or for whom they have a concern and the procedure to be followed in appropriately sharing a concern of possible abuse or a disclosure of abuse.

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When organising activities for the young people, we will take all reasonable steps to ensure that the third parties we are working with understand their Safeguarding responsibilities and have in place the appropriate policies and procedures.

We shall also ensure that the young people and vulnerable adults are supervised at all appropriate times by representatives of Camborne Town Council who satisfy the Disclosure and Barring Service (DBS) requirements for Regulated Activity.

Camborne Town Council operates safer recruitment practices including making sure that statutory duties to undertake required checks on staff or Volunteers who work with children and vulnerable adults are complied with in line with the DBS requirements for Regulated Activity.

Should we dismiss or remove someone from Camborne Town Council because they have harmed a young person or vulnerable adult or pose a risk of harm to a young person or vulnerable adult or would have done so if they had not left, we will report this to the Disclosure and Barring Service and any appropriate professional or regulatory body.

Our Safeguarding policies and procedures will be reviewed and, if necessary, updated every six months.

6. Handling Allegations and Disclosures

If a young person makes an allegation or disclosure of abuse against an adult or other child or young person or vulnerable adult, the representative of Camborne Town Council will:

- Stay calm and listen carefully;
- Reassure the person that they have done the right thing in telling us;
- Not investigate or ask leading questions;
- As soon as possible, record what was said VERBATIM, by both of you, where it took place and who else was present, ensure this is signed and dated.
- Let the person know that the Safeguarding Lead will need to be told;
- Not promise to keep what they have been told a secret;
- Inform the Safeguarding Lead (DSL), as soon as possible; and report to the MARU/CASR, Police or Local Safeguarding Board.

7. Confidentiality and Information Sharing

Information sharing is vital to Safeguarding and promoting the welfare of the young people and vulnerable adults. A key factor in many serious case reviews has been a failure by practitioners to record information, to share it, to understand its significance and then take appropriate action.

- We recognise that all matters relating to safeguarding are confidential.
- We will disclose personal information about a person on a “need to know” basis only;
- Everyone is aware that they have a professional responsibility to share information with other agencies in order to Safeguard people;
- Everyone is aware that they cannot promise to keep secrets which might compromise the safety or well-being of a person; and
- We undertake to always share our concerns with the Multi-Agency Referral Unit (MARU) or Cornwall Adult Safeguarding Referrals (CASR), unless to do so could put the person at greater risk of harm or impede a criminal investigation. If in doubt, we will consult with the MARU/CASR.

8. Managing Allegations Against Individuals Who Work For Or With Us

We are aware of the possibility of allegations being made against someone who works on behalf of Camborne Town Council or volunteers that are working with or may come into contact with our young people or vulnerable adults. They can be made by the young person or concerned adults.

Any Safeguarding or Child Protection concern regarding anyone working with or on behalf of Camborne Town Council must be reported to the Town Clerk in the first instance or nominated deputy.

In such circumstances, we will:

- Report the matter to the MARU/CASR
- Consider the Safeguarding arrangements for the person at risk to ensure that they are not in contact with the alleged abuser;
- Consider the rights of the individual concerned for a fair and equal process of investigation;
- Ensure that an appropriate investigatory procedure is followed, including whether it is necessary to suspend that person from working or volunteering for Camborne Town Council until the outcome of any investigation; and

- Advise the DBS and any other appropriate regulatory or professional body where the individual has been dismissed as a result of the allegations or would have been, if they have resigned.

9. Supporting Staff, Sub-Contractors and Volunteers

We recognise that staff (who we do not currently have as we do not employ anyone), sub-contractors and volunteers working for Camborne Town Council who have become involved in the case of a young person who has suffered harm, or appears likely to suffer harm, may find the situation stressful and upsetting, including anyone accused.

We support this by providing an opportunity for them to discuss their anxieties with the Safeguarding Leads or another person, as appropriate.

Our Safeguarding Leads and/or anyone working for or on behalf of Camborne Town Council has access to support and appropriate workshops, courses or meetings as organised or recommended by the Cornwall and Isles of Scilly Safeguarding Children Board (CIoSSCB), Safeguarding Standards Unit (SSU) or Cornwall Council.

10. Making a Safeguarding Referral

If any person employed by or working with Camborne Town Council has an immediate Safeguarding concern relating to the report of an incidence of abuse or neglect which they cannot raise with the Safeguarding Leads, they must contact the central referral units.

General Advice

Local Authority Designated Officer (LADO) **01872 254549**

Children and Young People

Email: multiagencyreferralunit@cornwall.gov.uk

Phone: **0300 123 1116.**

There is an out of hours service available to ensure that urgent situations are responded to appropriately. The service can be contacted on **01208 251300.**

Cornwall Safeguarding Children Unit **01872 254551.**

Child Protection Line **0800 022 3222.**

Adults

Online: [Adult - Safeguarding Concern](#)

Phone: 0300 1234 131

If there is an immediate issues of safety then the Police should be called 999 or 101.

11. Prevention

We recognise that we can play a significant part in the prevention of harm to the young people and vulnerable adults participating in Camborne Town Council activities by providing them with an effective line of communication and an ethos of protection. Camborne Town Council will support the at risk people in our care by:

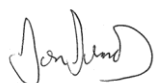
- Establishing and maintaining an ethos, understood by everyone, which enables the all people to feel secure and encourages them to talk, knowing that they will be listened to.
- Promoting a caring, safe and positive environment ensuring that all people know that there is someone in the organisation whom they can approach if they are worried or in difficulty.
- Listening and working together with all other support services and those agencies involved in Safeguarding.
- We will put our Child Protection and Safeguarding Policy on our website.
- We will make our Child Proection and Safeguarding Policy available to participating schools and/or parents/carers, on request.

12. Training

- Camborne Town Council provides the necessary resources for induction, training of staff and volunteers and support mechanisms in relation to Safeguarding incidents and reports.
- Everyone within Camborne Town Council has been provided with a copy of this Child Protection and Safeguarding Policy.
- The Council & Staff will regularly review training needs and provide appropriate training for anyone as and when requested.

13. Policy Review

This Policy will be reviewed in line with local and national guidance/legislation every 12 months or immediately following any significant incident, change in legislation or guidance.



Signed: _____ on behalf of Camborne Town Council.
Date: 12th February 2026.

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