

# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 15<sup>th</sup> January 2026 at 6.30pm**

## PRESENT:

<b>Councillor J Ball</b>	<b>Chair</b>
<b>Councillor E Chapman</b>	<b>Vice Chair</b>
<b>Councillor D Atherfold</b>	
<b>Councillor S Barnes</b>	
<b>Councillor J Cosgrove</b>	
<b>Councillor Z Fox</b>	
<b>Councillor M Kelly</b>	
<b>Councillor F MacDonald</b>	
<b>Councillor M Mawby</b>	
<b>Councillor L McDonald</b>	
<b>Councillor P Mills</b>	
<b>Councillor R Tal-E-Bot</b>	
<b>Councillor R Weatherburn</b>	
<b>Councillor S Weedon</b>	

## IN ATTENDANCE:

**Jon James, Town Clerk; Rose Haylett-Hitchens, Deputy Clerk; Louisa Jenkins, Development Officer; Samantha Hughes, Head of Finance; Melanie Negus, Admin Support Officer; Rowena Barnes, Committee Support Officer; and one member of the public.**

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### **C.242 SAFETY PROCEDURES**

The Chair explained the safety procedures to all present.

### **C.243 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

#### **C.243.1 RESOLVED: that the apologies from Councillors Godolphin, Guffogg, Lee, and Miles for non-attendance of the Full Council meeting held on 15<sup>th</sup> January 2025 were received**

Proposed by Councillor J Ball  
Seconded by Councillor E Chapman

On a vote being taken the matter was approved unanimously.

**C.244 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

Councillors Ball, Cosgrove, Fox and Weedon declared interests in Agenda item 23 as they were members of the Town Deal Board.

Councillor Ball declared an interest in Agenda item 20 as he was a member of the Highways Improvement Programme Committee.

**C.245 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS**

**C.245.1 RESOLVED: that written dispensations requests in place for Councillors Ball, Cosgrove, Fox, and Weedon to allow them to vote on Town Deal items were noted**

Proposed by Councillor J Ball  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

**C.246 CHAIR'S ANNOUNCEMENTS**

The Chair informed members of the deaths of the Deputy Mayor of St Ives Ken Messenger, and former Mayor of St Ives Ron Tulley. He asked that a card of condolence be sent to St Ives Town Council.

The Chair informed members that he had attended the Royal British Legion AGM, a Camborne Town Band concert, and the Bubbles facility that helped street drinkers.

**C.247 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 4<sup>th</sup> DECEMBER 2025 AND THE CHAIR TO SIGN THEM**

**C.247.1 RESOLVED: that the Minutes of the meeting of the Full Council held on 4<sup>th</sup> December 2025 were received, approved, and signed by the Chair**

Proposed by Councillor E Chapman  
Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

**C.248 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:**

- i. Planning and Development Committee 2<sup>nd</sup> December 2025**
- ii. Finance & Strategy Committee 11<sup>th</sup> December 2025**
- iii. Engagement & Operations 10<sup>th</sup> December 2025**
- iv. Camborne Youth Council 16<sup>th</sup> December 2025**

**C.248.1**                    **RESOLVED: that the Minutes of the meetings of Planning and Development Committee 2<sup>nd</sup> December 2025, Finance & Strategy Committee 11<sup>th</sup> December 2025, Engagement & Operations Committee 10<sup>th</sup> December 2025, and Camborne Youth Council 16<sup>th</sup> December 2025; were received en-bloc**

Proposed by Councillor J Ball  
Seconded by Councillor E Chapman

On a vote being taken the matter was approved by a majority.

**C.249**                    **TO NOTE THE MINUTES OF:**

- i.    CALC Larger Councils 16<sup>th</sup> October 2025**
- ii.   Camborne Town Deal 12<sup>th</sup> November 2025**
- iii.  North Kerrier & East Penwith 9<sup>th</sup> December 2025**
- iv.   Camborne Produce Association 10<sup>th</sup> December 2025**
- v.    Camborne Regeneration Forum 1<sup>st</sup> December 2025**

**C.249.1**                    **RESOLVED: that the Minutes of the meetings CALC Larger Councils 16<sup>th</sup> October 2025, Camborne Town Deal 12<sup>th</sup> November 2025, North Kerrier & West Penwith 9<sup>th</sup> December 2025, Camborne Produce Association 10<sup>th</sup> December 2025, and Camborne Regeneration Forum 1<sup>st</sup> December 2025; were received en-bloc**

Proposed by Councillor J Ball  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved by a majority.

**C.250**                    **MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**C.251**                    **PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 4e MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

The member of the public present did not wish to speak.

**C.252**                    **TO RECEIVE A VERBAL UPDATE FROM DEVON AND CORNWALL CONSTABULARY AND AGREE ACTION**

**C.252.1**                    **RESOLVED: that a written update from Devon and Cornwall Constabulary was received**

Proposed by Councillor D Atherfold  
Seconded by Councillor F MacDonald

On a vote being taken the matter was approved unanimously.

**C.253 TO RECEIVE VERBAL OR WRITTEN REPORTS FROM MEMBERS ON OUTSIDE ORGANISATIONS MEETINGS ATTENDED SINCE THE LAST FULL COUNCIL AND AGREE ACTION**

**C.253.1 RESOLVED: that verbal reports from Councillor P Mills regarding The Spinney, and Camborne Produce Association, were received**

Proposed by Councillor J Ball  
Seconded by Councillor S Weedon

On a vote being taken the matter was approved unanimously.

**C.254 TO RECEIVE WRITTEN OR VERBAL UPDATES FROM CORNWALL COUNCILLORS FOR THE PARISH AND AGREE ACTION**

**C254.1 RESOLVED: that written reports from Cornwall Councillors Paul White, and Karen Knight, and a verbal report from Cornwall Councillor James Ball, for the Parish, were received**

Proposed by Councillor L McDonald  
Seconded by Councillor S Barnes

On a vote being taken the matter was approved unanimously.

**C.255 TO RECEIVE A REPORT FROM THE RESPONSIBLE FINANCE OFFICER REGARDING THE REVENUE BUDGET FOR 2026/2027 AND THREE-YEAR FINANCIAL PLAN**

- i) To receive budget recommendations and revenue budget from the Finance & Strategy Committee and set a budget and precept for the fiscal year 2026/2027.**

The Responsible Finance Officer and Councillor Cosgrove gave members clarity on some aspects of the Report.

**C.255.1 RESOLVED: that a report from the Responsible Finance Officer regarding the revenue budget for 2026/2027 and three-year financial plan; the budget recommendations and revenue budget from the Finance & Strategy Committee for the budget, and precept setting for the 2026/2027 fiscal year; were received. The precept be set at £1,882,805 for 2026/27, a budget of £2,054,692 for 2026/27 fiscal year, and the 3 year financial plan; were approved**

Proposed by Councillor J Cosgrove  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved by a majority.

**C.256 TO RECEIVE A REVISED DRAFT OF THE CAMBORNE TOWN COUNCIL INVESTMENT STRATEGY, AGREE ACTION AND ASSOCIATED EXPENDITURE**

**C.256.1 RESOLVED: that a revised draft of the Camborne Town Council Investment Strategy was approved and adopted**

Proposed by Councillor J Ball  
Seconded by Councillor E Chapman

On a vote being taken the matter was approved unanimously.

**C.257 TO RECEIVE A REVISED DRAFT OF THE MAYORS PROTOCOL AND ALLOWANCES, AGREE ACTION AND ASSOCIATED EXPENDITURE**

**C.257.1 RESOLVED: that revised draft of the Mayors Protocol and Allowances with the amendment to number three in the document, 'removal of the word ordinary from the first line', was approved and adopted**

Proposed by Councillor J Ball  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.258 TO RECEIVE A REVISED DRAFT OF THE COMPLAINTS POLICY, AGREE ACTION AND ASSOCIATED EXPENDITURE**

**C.258.1 RESOLVED: that a revised draft of the Complaints Policy was received, and was deferred for re-wording to a future meeting**

Proposed by Councillor J Ball  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

**C.259 TO RECEIVE A DRAFT BRIBERY AND CORRUPTION POLICY, AGREE ACTION AND ASSOCIATED EXPENDITURE**

**C.259.1 RESOLVED: that amendments to the draft Bribery and Corruption Policy:**

- **Number six, line seven, 'Any gift or hospitality offered or received over the value of £25 must'.**
- **Number 5 line 4, 'Engage in any activity that could be perceived as corrupt, improper, or dishonestly seeking to bring others into disrepute for political gain;**

**were approved**

Proposed by Councillor Z Fox  
Seconded by Councillor P Mills

On a vote being taken the matter was approved by a majority.

**C.259.2 RESOLVED: that the draft Bribery and Corruption Policy with amendments, was approved and adopted**

Proposed by Councillor Z Fox  
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved by a majority.

**C.260 TO RECEIVE A DRAFT MEETING ATTENDANCE POLICY, AGREE ACTION AND ASSOCIATED EXPENDITURE**

**C.260.1 RESOLVED: that a draft Meeting Attendance Policy with the following amendments:**

- **Apologies by e-mail should be sent to the Town Council's generic inbox enquiries@camborne-tc.gov.uk or by phone to the office by 4.30pm on the day of the meeting.**
- **Apologies for absence shall be recorded as either 'personal', 'business', or 'Town Council business'.**

**was approved**

Proposed by Councillor J Ball  
Seconded by Councillor E Chapman

On a vote being taken the matter was approved unanimously.

**C.261 TO RECEIVE A WRITTEN REPORT FROM THE TOWN CLERK ON THE COMMUNITY HIGHWAYS IMPROVEMENT PROGRAMME, AGREE ACTION AND ASSOCIATED EXPENDITURE**

Having declared an interest in this agenda item Councillor Ball abstained from voting.

**C.261.1 RESOLVED: that a written report from the Town Clerk on the Community Highways Improvement Programme was received. Councillors to submit any comments to the Town Clerk by close of business on 30<sup>th</sup> January, for compilation and submission; was approved**

Proposed by Councillor L McDonald  
Seconded by Councillor F Macdonald

On a vote being taken the matter was approved by a majority.

**C.262 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

**C.262.1 RESOLVED: that under the 1960 Public Bodies (Admission**

**to Meetings) Act the press and public be excluded due to the confidential nature of the business to be discussed**

Proposed by Councillor J Ball  
Seconded by Councillor S Barnes

On a vote being taken the matter was approved unanimously.

**C.263 TO RECEIVE A WRITTEN REPORT FROM THE DEPUTY TOWN CLERK AND HEAD OF COMMUNITY AND CULTURE ON CAMBORNE REGEN FORUM, AGREE ACTION AND ASSOCIATED EXPENDITURE**

**C.263.1 RESOLVED: that a written report from the Deputy Town Clerk and Head of Community and Culture on Camborne Regen Forum, was received, and the subject was deferred until the March Full Council meeting**

Proposed by Councillor J Ball  
Seconded by Councillor E Chapman

On a vote being taken the matter was approved unanimously.

**C.264 TO RECEIVE A WRITTEN UPDATE FROM THE DEVELOPMENT OFFICER ON TOWN DEAL PROJECTS, AGREE ACTION AND ASSOCIATED EXPENDITURE**

**C.264.1 RESOLVED: that written and verbal updates from the Development Officer on Town Deal projects, were received**

Proposed by Councillor J Ball  
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 7.39pm.

SIGNED BY THE CHAIR.....

DATE .....

