

Agenda



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

COMMITTEE:

To all Members of the Staffing & Governance Committee

COUNCILLORS:

J Ball, J Cosgrove, C Godolphin (Vice Chair), N Miles, R Weatherburn, Committee Members-Elect.

I HEREBY SUMMON YOU TO A MEETING:

of the Staffing & Governance Committee

TO BE HELD:

The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA

ON:

Wednesday 15th October 2025, 10.30am

1. Meeting Procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda including any gifts or hospitality exceeding £25.
4. To approve written request(s) for dispensations.
5. To receive nominations and elect a Chair of the Staffing & Governance Committee for the remaining municipal year 2025/2026.
6. Chair's Announcements.
7. To receive and approve the minutes of the extraordinary Staffing & Governance Committee held on 25th June 2025 for signing by the Chair.
8. To receive and approve the redacted minutes of the extraordinary Staffing & Governance Committee held on 25th June 2025 for signing by the Chair.
9. To receive and approve the minutes of the Staffing & Governance Committee held on 30th July 2025 for signing by the Chair.

10. To receive and approve the redacted minutes of the Staffing & Governance Committee held on 30th July 2025 for signing by the Chair.
11. Matters arising, where no substantive item below, for information.
12. Public Participation (subject to Standing Order 4e members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda, up to a maximum of fifteen minutes).
13. To receive a Cornwall Pension Fund Newsletter for July and August 2025, agree action and authorise expenditure.
14. To receive a Staffing Income and Expenditure Report September 2025 and agree action.
15. That the Council resolves under the 1960 Public Bodies Act (Admission to Meetings), to exclude the press and public due to the confidential nature of the business to be discussed.
16. To receive correspondence from Tozers and update regarding an urgent matter, agree action and authorise expenditure.
17. To receive a report from Nicky Ackerley, HR Support Consultancy, on staffing matters and an update on the HR Plan, action and authorise associated expenditure.
18. To receive a report from the Acting Assistant Clerk on staffing matters, agree action and authorise associated expenditure.
19. To receive a report from the Acting Assistant Clerk on payroll matters, agree action and authorise associated expenditure.
20. To note staff resignations and receive an update on recent internal and external recruitment processes, agree action and authorise associated expenditure.
21. To receive employee 6 and 12 month appraisal summary reports, agree action and authorise associated expenditure.
22. To receive a request from Cllr Z Fox for improved access to files and information for Councillors and a report from the Acting Assistant Clerk, agree action and authorise associated expenditure.
23. To receive a proposal from the Senior Management Team regarding the use of a new task management software, agree action and authorise associated expenditure.
24. To receive a written report from the HR Officer on options for online staff training resources, agree action and authorise associated expenditure.
25. To receive employee training outcomes and training requests, agree action and authorise associated expenditure.

26. To receive an employee request for flexible working (compressed hours), agree action and authorise associated expenditure.
27. To receive a draft Neonatal Care Leave Policy, agree action and authorise associated expenditure.
28. To review the Council's policy on Eye Tests and Corrective Appliances, agree action and authorise associated expenditure.
29. To receive a proposal for managing on-call and overtime work during the Christmas break, agree action and authorise associated expenditure.
30. To discuss anticipated future requirements for HR consultancy support, agree action and authorise associated expenditure.

Given under my hand this 8th October 2025,



Rose Haylett-Hitchens
Acting Assistant Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.