

Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 9th October 2025 at 6.30pm.

PRESENT:

Councillor J Ball	Chair
Councillor E Chapman	Vice Chair
Councillor D Atherfold	
Councillor S Barnes	
Councillor Z Fox	
Councillor C Godolphin	
Councillor S Guffogg	
Councillor B Lee	
Councillor F MacDonald	
Councillor N Miles	
Councillor P Mills	
Councillor R Tal-E-Bot	
Councillor R Weatherburn	

IN ATTENDANCE:

Rose Haylett-Hitchens, Deputy Clerk, Jacqui Merryweather, Executive Assistant to the Town Clerk, David Johns, Head of Facilities, Hayley Rowley, Operations Officer, Rowena Barnes, Committee Support Officer and 1 member of the public

C.138 SAFETY PROCEDURES

The Chair explained the safety procedures to all present.

C.139 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

C.139.1 RESOLVED: that the apologies from Councillors J Cosgrove, L McDonald and S Weedon for non-attendance of the Full Council meeting held on 9th October 2025 were received. No apologies were received from Councillor M Kelly

Proposed by Councillor Z Fox
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.140 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

None were declared

C.141 TO APPROVE WRITTEN REQUESTS FOR DISPENSATIONS

None were needed for agenda items

C.142 CHAIR'S ANNOUNCEMENTS

Items 17 and 18 were deferred as unsuccessful in this round of recruitment for Town Clerk. Rose Haylett-Hitchens has been interviewed and offered the role as Deputy Town Clerk. The Mayor advised all councillors that a new shortcut has been placed on Councillor tablets to facilitate regular Microsoft 365 updates. The Mayor reminded those with payment authorisation capabilities to check frequently to authorise payments. The Mayor welcomed Rowena Barnes to the meeting in her new role of Committee Support Officer. The Mayor has had several events connected to his role as Town Mayor and happy to discuss these further if required.

C.143 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 11TH SEPTEMBER 2025 AND THE CHAIR TO SIGN THEM

C.143.1 RESOLVED: that the Minutes of the meeting of the Full Council held on 11th September 2025 were received and approved with amendments, and signed by the Chair

Proposed by Councillor J Ball
Seconded by Councillor E Chapman

On a vote being taken the matter was approved unanimously.

C.144 TO RECEIVE AND APPROVE THE MINUTES OF THE EXTRA ORDINARY MEETING OF THE FULL COUNCIL HELD ON 22ND SEPTEMBER 2025 AND THE CHAIR TO SIGN THEM

C.144.1 RESOLVED: that the Minutes of the meeting of the Extra Ordinary Full Council held on 22nd September 2025 were received and approved, and signed by the Chair

Proposed by Councillor J Ball
Seconded by Councillor E Chapman

On a vote being taken the matter was approved unanimously.

C.145 TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:

- I) **DRAFT FACILITIES & ENVIRONMENT COMMITTEE 9TH SEPTEMBER 2025**
- II) **DRAFT FINANCE & STRATEGY COMMITTEE 25TH SEPTEMBER 2025**
- III) **DRAFT PLANNING & DEVELOPMENT COMMITTEE 2ND SEPTEMBER 2025**

C.145.1 **RESOLVED: that the draft Facilities & Environment 9th September 2025, draft Finance & Strategy 25th September 2025, draft Planning & Development Committee on 2nd September 2025 were received 'en bloc'**

Proposed by Councillor J Ball
 Seconded by Councillor E Chapman

On a vote being taken the matter was approved unanimously.

C.146 **MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

Councillor Miles raised the opportunity Tree Warden Scheme, recently approved by the Facilities and Environment Committee.

Councillor Ball will circulate Councillor Champion's resignation to Council as requested.

C.147 **PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 4g MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES).**

Mr Williams, a member of the public, advised that he has a different experience of the speeding issue than Cornwall Councillor K Knight.

C.148 **TO RECEIVE THE NOTICE OF RESIGNATION AS MEMBER OF PLANNING & DEVELOPMENT FROM COUNCILLOR J BALL, TO ELECT A NEW COUNCILLOR TO THE VACANCY ON THAT COMMITTEE**

Councillor D Atherfold reminded everyone that with illness and non-attendance if delaying appointments takes place there is a risk that a committee may not be quorate. A counter motion was put to the room which fell.

C.148.1 **RESOLVED: to accept the resignation and defer the decision to appoint a new member to the Planning Committee to when the current town councillor vacancy has been filled**

Proposed by Councillor Z Fox
 Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved by a majority.

C.149 TO APPOINT A COUNCILLOR TO FILL THE VACANCY ON THE FACILITIES & ENVIRONMENT COMMITTEE

C.149.1 RESOLVED: to defer the decision to appoint a new member to the Facilities & Environment committee to when the current town councillor vacancy has been filled

Proposed by Councillor Z Fox
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved by a majority.

C.150 TO APPOINT TWO COUNCILLORS TO FILL THE VACANCIES ON THE STAFFING & GOVERNANCE COMMITTEE

Cllr B Lee had also been nominated for these positions, but upon voting the motion had fallen.

C.150.1 RESOLVED: that Councillor F MacDonald be appointed to the Staffing & Governance Committee

Proposed by Councillor P Mills
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.150.2 RESOLVED: that Councillor E Chapman be appointed to the Staffing & Governance Committee

Proposed by Councillor J Ball
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved by a majority.

C.151 TO RECEIVE UPDATED FINANCIAL REGULATIONS AND AGREE ACTION

C.151.1 RESOLVED: to receive the report on updates to the Financial Regulations from the Head of Finance

Proposed by Councillor J Ball
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved by a majority.

C.151.2 RESOLVED: to adopt the new Financial Regulations with the updates proposed

Proposed by Councillor J Ball
Seconded by Councillor F MacDonald

On a vote being taken the matter was approved by a majority.

C.153 TO RECEIVE THE 'CAMBORNE ANNUAL RESIDENTS SURVEY REPORT 2025' AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

C.153.1 RESOLVED: to receive the Annual Residents Survey 2025 from the Operations Officer.

Proposed by Councillor C Godolphin
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.153.2 RESOLVED: that all Committees consider the findings of the Annual Resident Survey 2025 in near future meetings as part of strategy and budget setting process.

Proposed by Councillor C Godolphin
Seconded by Councillor S Barnes

On a vote being taken the matter was approved unanimously.

C.153.3 RESOLVED: Approve to run the Annual Residents Survey again during 2026.

Proposed by Councillor F MacDonald
Seconded by Councillor S Barnes

On a vote being taken the matter was approved unanimously.

C.153.4 RESOLVED: to action the Engagement Team to commence works and to change timeframe of consultation to commence to included Trevithick Day, from April 2026 to end of July 2026, analysis period in August & reporting in September 2026.

Proposed by Councillor F MacDonald
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.153.5 RESOLVED: Approve budget for the Annual Residents Survey 2026 of £2,500 across codes 5530 Community Engagement & Events & 5160 Marketing & Promotions.

Proposed by Councillor J Ball
Seconded by Councillor C Godolphin

On a vote being taken the matter was unanimously.

C.154 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

C.154.1 **RESOLVED: under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed except for the Council Officers.**

Proposed by Councillor C Godolphin
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

C.155 **TO RECEIVE A MOTION FROM COUNCILLOR J BALL ON INVESTMENT OF TOWN COUNCIL FUNDS**

C.155.1 **RESOLVED: funds to remain unallocated to a project at this time, to sit in EMR Green Spaces and placed in a high interest account, with interest and funds to be considered for a project at a later date.**

Proposed by Councillor Z Fox
Seconded by Councillor F MacDonald

On a vote being taken the matter was approved by a majority

C.156 **TO RECEIVE A REPORT FROM THE HEAD OF FACILITIES ON DOLCOATH COMPRESSOR HOUSE IN CONJUNCTION WITH THE BOXING CLUB RENOVATION**

C.156.1 **RESOLVED: defer this item to the Facilities & Environment Committee and to be brought back to a future meeting of Full Council.**

Proposed by Councillor Z Fox
Seconded by Councillor R Weatherburn

On a vote being taken the matter was approved by a majority.

There being no further business the meeting closed at 7.38pm

SIGNED BY THE CHAIR.....

DATE