

Meeting Minutes



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

Minutes of the meeting of the Engagement and Operations Committee of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Wednesday 27th August 2025 at 6.30 p.m.

PRESENT:

Councillor P Mills	Chair
Councillor M Kelly	Vice Chair
Councillor M Champion	
Councillor Z Fox	
Councillor C Godolphin	
Councillor R Tal-E-Bot	
Councillor Barnes	
Councillor MacDonald	

IN ATTENDANCE:

Rose Haylett-Hitchens, Acting Assistant Clerk; Alicia Jouvenaar, Events & Widening Participation Manager; Danielle Clancy, Town Deal Engagement Officer; Steve Cantrill Comms and Engagement Manager, Lotti Stapleton Library Manager, Hayley Rowley Operations Officer.

EO.1 MEETING PROCEDURES

EO.2 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

EO.2.1 RESOLVED: that the apologies from Councillor L McDonald for non-attendance of the Engagement and Operations Committee meeting held on 27th August 2025 were received

Proposed by Councillor P Mills
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

EO.3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25

There were no pecuniary interests declared.

EO.4 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS

There were no written requests for dispensations.

EO.5 CHAIR'S ANNOUNCEMENTS

There were no Chair's announcements.

EO.6 To receive and approve the Minutes of the meeting of this committee held on; Wednesday 28th May 2025 and Wednesday 19th June 2025, for signing by the Chair

EO.6.1 RESOLVED: Minutes were received and approved as accurate of Wednesday 28th May 2025 for Engagement & Operations Committee

Proposed by Councillor P Mills
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved by a unanimously.

EO.6.2 RESOLVED: Minutes were received and approved as accurate of Wednesday 19th June 2025 for Engagement & Operations Committee

Proposed by Councillor P Mills
Seconded by Councillor Z Fox

On a vote being taken the matter was approved by a majority.

EO.7 Matters arising from the minutes, for information only, where not included below

Cllr Z Fox enquired about updates on Afina, the November event, which was to be discussed later in the agenda

EO.8 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

There were no members of the public present.

EO.9 TO RECEIVE A WRITTEN REPORT FROM THE EVENTS & WIDENING PARTICIPATION MANAGER ON AN EVENT

SAFETY NETWORK, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Events & Widening Participation Manager gave an overview of the written report.

Councillors discussed and asked questions in relation to costs, operations, Town Councils interested.

EO.9.1 RESOLVED: that a written update from the Events & Widening Participation Manager was received. For the Events & Widening Participation Manager to explore this further and return with an update at a future meeting.

Proposed by Councillor Z Fox
Seconded by Councillor F MacDonald

On a vote being taken the matter was approved unanimously.

EO.10 TO RECEIVE A VERBAL REPORT FROM THE EVENTS & WIDENING PARTICIPATION MANAGER ON FAIRTRADE FORTNIGHT, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE.

The Widening & Participation Manager updated on Wine tasting and Chocolate tasting workshops were full and that the Flower workshop would open soon.

Questions were asked about additional sessions, costs to attend. The Widening & Participation Manager to look at additional capacity for Chocolate tasting workshop.

EO.10.1 RESOLVED: that a verbal and written report on Fairtrade Fortnight plans and events from the Events & Widening Participation Manager was received and to explore larger capacity for the events, was approved

Proposed by Councillor Z Fox
Seconded by Councillor F MacDonald

On a vote being taken the matter was approved unanimously.

EO.11 TO RECEIVE A VERBAL REPORT FROM THE EVENTS & WIDENING PARTICIPATION MANAGER ON UP AND COMING EVENTS, AGREE ACTION AND AUTHORISE SPEND

The Events and Widening Participation Manager gave an overview of plans for Remembrance, Afina lantern parade and Christmas market.

Councillors asked the date.

EO.11.1 RESOLVED: that the verbal update was received, was approved

Proposed by Councillor P Mills
Seconded by Councillor C MacDonald

On a vote being taken the matter was approved by a unanimously.

EO.12 TO RECEIVE A VERBAL UPDATE FROM THE OPERATIONS OFFICER ON THE 2025 ANNUAL RESIDENTS SURVEY, AGREE ACTION AND AUTHORISE EXPENDITURE

The Operations Officer gave an overview of the findings and reflections. She then proceeded to explain that the report will go to the full council.

Councillors asked questions and gave suggestions for future surveys.

EO.12.1 RESOLVED: that a verbal update on the Annual Residents Survey from the Operations Officer, was received

Proposed by Councillor C Godolphin
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

EO.13 TO RECEIVE A WRITTEN REPORT FROM THE TOWN DEAL ENGAGEMENT OFFICER, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Town Deal Engagement Officer gave an overview of the report.

EO.13.1 RESOLVED: that a written report from the Town Deal Engagement Officer was received

Proposed by Councillor P Mills
Seconded by Councillor F MacDonald

On a vote being taken the matter was approved unanimously.

EO.14 TO RECEIVE A WRITTEN REPORT FROM THE LIBRARY MANAGER FOR THE LIBRARY CHRISTMAS PARTY, AGREE ACTION AND AUTHORISE EXPENDITURE

The Library Manager gave an overview of the proposals for the Christmas party and Halloween disco.

EO.14.1 RESOLVED: that the written report from the library manager was received

Proposed by Councillor P Mills
Seconded by Councillor M Champion

On a vote being taken the matter was approved unanimously.

EO.14.2 RESOLVED: that the expenditure proposed for the Library Halloween disco was approved

Proposed by Councillor Z Fox
Seconded by Councillor P Mills

EO.14.3 RESOLVED: that the expenditure proposed for the Library Christmas Party was approved

Proposed by Councillor Z Fox
Seconded by Councillor M Champion

EO.15 TO RECEIVE A WRITTEN SUMMARY OF ANALYTICS FROM THE TOWN COUNCIL'S DIGITAL MEDIA PAGES FROM THE COMMUNICATIONS AND ENGAGEMENT MANAGER, AGREE ACTION AND AUTHORISE SPEND

The Communications and Engagement Manager gave an overview of the report and proposals to media platforms.

EO.15.1 RESOLVED: that a written summary of analytics from the Town Council's digital media pages from the Communications and Engagement Manager was received and Councillors

Proposed by Councillor Z Fox
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

EO.15.2 RESOLVED: that the expenditure proposed for Mailchimp was approved

Proposed by Councillor Z Fox
Seconded by Councillor F MacDonald

On a vote being taken the matter was approved unanimously.

EO.15.3 RESOLVED: that the expenditure proposed for Analytics was to be explored further and return to a future meeting

Proposed by Councillor C Godolphin
Seconded by Councillor C MacDonald

EO.16 **THAT THE COUNCIL RESOLVES UDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

There were no members of public to leave.

EO.16.1 **RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public were excluded due to the confidential nature of the business to be discussed**

Proposed by Councillor M Champion
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

EO.17 **TO REFLECT ON AND EVALUATE 'CAMBORNE COMMUNITY AWARDS 2025' AND AGREE ACTION**

The Events & Widening Participation Manager gave an overview of the awards, what went well, what could be included in the future and the underspend.

Councillors thought it was a good event.

EO.17.1 **RESOLVED: that verbal update for Camborne Community Awards 2025 was received**

Proposed by Councillor P Mills
Seconded by Councillor F MacDonald

On a vote being taken the matter was approved unanimously.

EO.18 **TO REFLECT ON AND EVALUATE EFFORTS TO MARK 'VJ DAY 80' AND AGREE ACTION**

The Events and Widening Participation Manager gave a brief review of the event.

EO.18.1 **RESOLVED: that verbal update of the VJ Day 80 event was received**

Proposed by Councillor P Mills
Seconded by Councillor Z Fox

On a vote being taken the matter was approved unanimously.

EO.19 TO REFLECT ON AND EVALUATE 'PARK GERRY CELEBRATION EVENT' AND AGREE ACTION

The Events & Widening Participation Manager gave an overview of the Park Gerry event, what went well, what could be included in the future and the underspend.

EO.19.1 RESOLVED: that the review of the Park Gerry event was received, and Councillors expressed their thanks to the Officers for the work on the event

Proposed by Councillor P Mills
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

EO.20 TO RECEIVE A VERBAL REPORT FROM THE ACTING ASSISTANT CLERK ON COMMUNITY SAFETY, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Acting Assistant Clerk provided a verbal update on Community Safety.

EO.20.1 RESOLVED: that verbal update for Community Safety was received

Proposed by Councillor
Seconded by Councillor F MacDonald

On a vote being taken the matter was approved unanimously.

EO.21 TO RECEIVE A WRITTEN REPORT FROM THE OPERATIONS OFFICER ON STREET ART WORKSHOP FOR YOUNG PEOPLE, AGREE ACTION AND AUTHORISE ASSOCIATED EXPENDITURE

The Operations Officer gave an overview of the written report and through the proposal.

EO.21.1 RESOLVED: that verbal update for Street Art Workshop for Young People was received

Proposed by Councillor P Mills
Seconded by Councillor C Godolphin

On a vote being taken the matter was approved unanimously.

EO.21.2 RESOLVED: that support for Street Art Workshop for Young People was approved

Proposed by Councillor Z Fox
Seconded by Councillor F MacDonald

On a vote being taken the matter was approved majority.

EO.21.3 RESOLVED: that Option one to work with 'Sumo' on this project was approved

Proposed by Councillor P Mills
Seconded by Councillor Z Fox

On a vote being taken the matter was approved majority.

EO.21.4 RESOLVED: that additional grant underspend of the Police Grant in the establishment of an appropriate 'free wall' in Camborne including early maintenance and any extra to go towards additional workshop or clean up

Proposed by Councillor Z Fox
Seconded by Councillor F MacDonald

On a vote being taken the matter was approved majority.

There being no further business the Chair closed the meeting at 20:12

SIGNED BY THE CHAIR.....

DATE

