



Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

MINUTES:

of the meeting of the Finance & Strategy Committee held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 26th June 2025 at 6.30 pm.

PRESENT:

| | |
|-------------------------------|------------------------------|
| Councillor J Cosgrove | Chair |
| Councillor D Atherfold | Vice Chair |
| Councillor B Lee | |
| Councillor N Miles | Until point mentioned |
| Councillor S Weedon | |

IN ATTENDANCE:

Rose Haylett-Hitchens, Acting Assistant Clerk; Sally Williams, Finance Assistant and two members of the public.

FG.1 MEETING PROCEDURES

Meeting procedures and safety measures were explained.

FG.2 TO RECEIVE NOMINATIONS AND ELECT A CHAIR OF THE FINANCE & STRATEGY COMMITTEE FOR THE MUNICIPAL YEAR 2025/2026

Nominations for Chair were:

Councillor J Cosgrove

FG.2.1 RESOLVED: that Councillor J Cosgrove was elected as Chair of the Finance & Strategy Committee for the municipal year 2025/2026

Proposed by Councillor N Miles
Seconded by Councillor S Weedon

On a vote being taken the matter was approved unanimously.

FG.3 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

There were no apologies received from Councillor S Guffog.
Councillor N Miles gave his apology for having to leave the meeting early due to another commitment.

FG.3.1 **RESOLVED: that the apologies from Councillors Chapman, Guffog and Kelly for non-attendance of the meeting of the Finance & Strategy Committee on the 26th June 2025 and from Councillor Miles for having to leave the meeting early, were received**

Proposed by Councillor J Cosgrove
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

FG.4 **MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations of interests.

FG.5 **TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensation requests.

FG.6 **CHAIR'S ANNOUNCEMENTS**

The Chair wished to acknowledge that, other than himself, all members of the Committee were new to Finance. To this end he proposed to explain all steps of the meeting slowly as it was important that Councillors felt confident with the information that they were receiving. He also advised Councillors to read their meeting paperwork in advance of the meeting so that they could prepare questions when necessary.

The Acting Assistant Clerk also urged Councillors to undertake the CALC Finance training. She explained that this could be accessed online so that it could accommodate and fit around their other commitments.

FG.7 **TO RECEIVE NOMINATIONS AND ELECT A VICE CHAIR OF THE FINANCE & STRATEGY COMMITTEE FOR THE MUNICIPAL YEAR 2025/2026**

Nominations were:

Councillor D Atherfold

FG.7.1 **RESOLVED: that Councillor Atherfold was elected as Vice Chair of the Finance & Strategy Committee for the municipal year 2025/2026**

Proposed by Councillor S Weedon
Seconded by Councillor B Lee

On a vote being taken the matter was approved unanimously.

FG.8 TO RECEIVE AND APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 27TH FEBRUARY 2025

FG.8.1 RESOLVED: that the minutes of the Finance and General Purposes Committee held on 27th February 2025, were received, approved and signed

Proposed by Councillor J Cosgrove
Seconded by Councillor S Weedon

On a vote being taken the matter was approved unanimously.

FG.9 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW

There were no matters arising.

FG.10 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)

The members of the public that were present did not wish to speak.

FG.11 TO RECEIVE THE RFO GRANT SUMMARY, CTC COMMUNITY GRANT APPLICATIONS AND SUPPORTING INFORMATION FROM:

- i) CAB CORNWALL (GENERAL POWER OF COMPETENCE)**
- ii) CAMBORNE SHOW (GENERAL POWER OF COMPETENCE)**
- iii) DRAMA EXPRESS (GENERAL POWER OF COMPETENCE)**
- iv) TRURO NOURISH HUB (GENERAL POWER OF COMPETENCE)**

AGREE ACTION AND AUTHORISE EXPENDITURE

Councillors then debated the Grant Applications.

FG.11.1 **RESOLVED: that a grant of £6772.00 be awarded to CAB Cornwall, under the General Power of Competence, was approved; and the associated expenditure from the Community Grants and Donations Budget (Code 160/4930), was authorised**

Proposed by Councillor S Weedon
Seconded by Councillor N Miles

On a vote being taken the matter was approved by a majority.

FG.11.2 **RESOLVED: that a grant of £1500.00 be awarded to Camborne Show under the General Power of Competence, was approved; and the associated expenditure from the Community Grants and Donations Budget (Code 160/4930), was authorised**

Proposed by Councillor D Atherfold
Seconded by Councillor S Weedon

On a vote being taken the matter was approved by a majority.

FG.11.3 **RESOLVED: that a grant of £1000.00 be awarded to Drama Express under the General Power of Competence, was approved; and the associated expenditure from the Community Grants and Donations Budget (Code 160/4930) was authorised**

Proposed by Councillor S Weedon
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved by a majority.

FG.11.4 **RESOLVED: that the Grant Application from Truro Nourish Hub be rejected, was approved**

Proposed by Councillor S Weedon
Seconded by Councillor N Miles

On a vote being taken the matter was approved by a majority.

FG.12 **TO RECEIVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED FINANCE & GENERAL PURPOSES INCOME & EXPENDITURE REPORT FOR THE MONTH OF FEBRUARY 2025**

FG.12.1 **RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and Detailed Finance & General Purposes Income & Expenditure Report for the month of February 2025 were received**

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved by a majority.

FG.13 TO RECEIVE THE ELECTRONIC PAYMENTS AND CHEQUES LIST (MADE UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6) FOR THE WHOLE MONTH OF FEBRUARY 2025

FG.13.1 RESOLVED: that the electronic payments and cheques list, (made under Financial Regulations 5.4, 6.4, 6.5 and 6.6) for the whole month of February 2025, were received

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.14 TO RECEIVE THE LIST OF REGULAR PAYMENTS (DDs), (MADE UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2 AND 6.7) FOR THE WHOLE MONTH OF FEBRUARY 2025

FG.14.1 RESOLVED: that the list of regular payments (DDs), (made under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2 and 6.7) for the whole month of February 2025, were received

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.15 TO RECEIVE THE LIST OF RECEIPTS (ACCEPTED UNDER FINANCIAL REGULATION 9.2) FOR THE WHOLE MONTH OF FEBRUARY 2025

FG.15.1 RESOLVED: that the list of receipts (accepted under Financial Regulation 9.2) for the whole month of February 2025, was received

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.16 TO RECEIVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED FINANCE & GENERAL PURPOSES INCOME & EXPENDITURE REPORT TO THE END OF MARCH 2025 AND APPROVE ANY ACTION

FG.16.1 RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and Detailed Finance & General Purposes Income & Expenditure Report to the end of March 2025 was received

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.17 TO RECEIVE THE ELECTRONIC PAYMENTS & CHEQUES LIST (MADE UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6) FOR THE WHOLE MONTH OF MARCH 2025

FG.17.1 RESOLVED: that the electronic payments & cheques list (made under Financial Regulations 5.4, 6.4, 6.5 and 6.6) for the whole month of March 2025 was received

Proposed by Councillor J Cosgrove
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

FG.18 TO RECEIVE THE LIST OF REGULAR PAYMENTS (DDS), (MADE UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2 AND 6.7) FOR THE WHOLE MONTH OF MARCH 2025

FG.18.1 RESOLVED: that the list of regular payments (DDs), (made under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2 and 6.7) for the whole month of March 2025 was received

Proposed by Councillor N Miles
Seconded by Councillor B Lee

On a vote being taken the matter was approved unanimously.

FG.19 TO RECEIVE THE LIST OF RECEIPTS (ACCEPTED UNDER FINANCIAL REGULATION 9.2) FOR THE WHOLE MONTH OF MARCH 2025

FG.19.1 RESOLVED: that the list of receipts (accepted under Financial Regulation 9.2) for the whole month of March 2025

Proposed by Councillor J Cosgrove
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

FG.20 TO RECEIVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED FINANCE & GENERAL PURPOSES INCOME & EXPENDITURE REPORT TO THE END OF APRIL 2025 AND APPROVE ANY ACTION

FG.20.1 RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and Detailed Finance & General Purposes Income & Expenditure Report to the end of April 2025 was received

Proposed by Councillor J Cosgrove
Seconded by Councillor S Weedon

On a vote being taken the matter was approved unanimously.

FG.21 **TO RECEIVE THE ELECTRONIC PAYMENTS & CHEQUES LIST (MADE UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6) FOR THE WHOLE MONTH OF APRIL 2025**

FG.21.1 **RESOLVED: that the electronic payments & cheques list (made under Financial Regulations 5.4, 6.4, 6.5 and 6.6) for the whole month of April 2025 was received**

Proposed by Councillor J Cosgrove
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

FG.22 **TO RECEIVE THE LIST OF REGULAR PAYMENTS (DDS), (MADE UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2 AND 6.7) FOR THE WHOLE MONTH OF APRIL 2025**

FG.22.1 **RESOLVED: that the list of regular payments (DDs), (made under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2 and 6.7) for the whole month of April 2025 was received**

Proposed by Councillor N Miles
Seconded by Councillor B Lee

On a vote being taken the matter was approved unanimously.

FG.23 **TO RECEIVE THE LIST OF RECEIPTS (ACCEPTED UNDER FINANCIAL REGULATION 9.2) FOR THE WHOLE MONTH OF APRIL 2025**

FG.23.1 **RESOLVED: that the list of receipts (accepted under Financial Regulation 9.2) for the whole month of April 2025**

Proposed by Councillor J Cosgrove
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

Councillor N Miles left the Council Chamber at 19:00.

FG.24 **TO RECEIVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED FINANCE & GENERAL PURPOSES INCOME & EXPENDITURE REPORT TO THE END OF MAY 2025 AND APPROVE ANY ACTION**

FG.24.1 **RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and Detailed Finance & General Purposes Income & Expenditure Report to the end of May 2025 was received**

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.25 **TO RECEIVE THE ELECTRONIC PAYMENTS & CHEQUES LIST (MADE UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6) FOR THE WHOLE MONTH OF MAY 2025**

FG.25.1 **RESOLVED: that the electronic payments & cheques list (made under Financial Regulations 5.4, 6.4, 6.5 and 6.6) for the whole month of May 2025 was received**

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.26 **TO RECEIVE THE LIST OF REGULAR PAYMENTS (DDS), (MADE UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2 AND 6.7) FOR THE WHOLE MONTH OF MAY 2025**

FG.26.1 **RESOLVED: that the list of regular payments (DDs), (made under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2 and 6.7) for the whole month of May 2025 was received**

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.27 **TO RECEIVE THE LIST OF RECEIPTS (ACCEPTED UNDER FINANCIAL REGULATION 9.2) FOR THE WHOLE MONTH OF MAY 2025**

FG.27.1 **RESOLVED: that the list of receipts (accepted under Financial Regulation 9.2) for the whole month of May 2025**

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.28 **TO RECEIVE THE COUNCILLOR INTERNAL AUDIT REPORTS FOR THE MONTHS OF DECEMBER, JANUARY AND FEBRUARY AND AGREE ACTION**

The Chair wished to extend his thanks to Councillors L McDonald and P Mills for acting as Internal Auditors in the previous financial year.

FG.28.1 **RESOLVED: that the Councillor Internal Audit Reports for the months of December, January and February were received**

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.29 TO RECEIVE DETAILS OF ELECTRONIC PAYMENTS & CHEQUES (MADE UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6) UP TO THE DATE OF THE MEETING

FG.29.1 RESOLVED: that details of electronic payments & cheques (made under Financial Regulations 5.4, 6.4, 6.5 and 6.6) up to the date of the meeting, were received

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.30 TO RECEIVE THE LIST OF REGULAR PAYMENTS (DDs), (MADE UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2 AND 6.7) UP TO THE DATE OF THE MEETING

FG.30.1 RESOLVED: that the list of regular payments (DDs), (Made under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2 and 6.7) up to the date of the meeting, was received

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.31 TO RECEIVE A REPORT OF EXPENDITURE, INCLUDING CORPORATE CARD PURCHASES, MADE BY THE TOWN CLERK UNDER DELEGATED AUTHORITY; FROM THE DATE OF THE PREVIOUS MEETING AND UP TO THE DATE OF THIS MEETING AND AGREE ANY ACTION

FG.31.1 RESOLVED: that a report of expenditure, including corporate card purchases, made by the Town Clerk under delegated authority; from the date of the previous meeting and up to the date of this meeting, was received

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.32 TO APPOINT TWO INTERNAL AUDITORS FROM THE FINANCE & STRATEGY COMMITTEE FOR THE MUNICIPAL YEAR 2025/2026

FG.32.1 RESOLVED: that Councillor B Lee and Councillor S Weedon were appointed as internal auditors from the Finance & Strategy Committee for the municipal year 2025/2026

Proposed by Councillor J Cosgrove
Seconded by Councillor D Atherfold

On a vote being taken the matter was approved unanimously.

FG.33

TO RECEIVE THE UPDATED ASSET REGISTER FOR THE MUNICIPAL YEAR 2025/2026

FG.33.1

RESOLVED: that the updated Asset Register for the municipal year 2025/2026 was received

Proposed by Councillor J Cosgrove
Seconded by Councillor S Weedon

On a vote being taken the matter was approved unanimously.

There being no further business the Chair closed the meeting at 19:23.

SIGNED BY THE CHAIR.....

DATE