



# Meeting Minutes

The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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## MINUTES:

**of the meeting of the Finance & Strategy Committee held in The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Wednesday 23<sup>rd</sup> July 2025 at 6.30 pm.**

## PRESENT:

**Councillor D Atherfold**                      **Vice Chair**  
**Councillor E Chapman**  
**Councillor B Lee**  
**Councillor N Miles**

## IN ATTENDANCE:

**Samantha Hughes, Head of Finance (RFO) and Sally Williams, Finance Administrator.**

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### **FG.34                      MEETING PROCEDURES**

Meeting procedures and safety measures were explained.

### **FG.35                      TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

There were no apologies received from Councillor Weedon.

#### **FG.35.1                      RESOLVED: that the apologies from Councillors Cosgrove, Guffog and Kelly for non-attendance of the meeting of the Finance & Strategy Committee on the 23<sup>rd</sup> July 2025 were received**

Proposed by Councillor D Atherfold  
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

### **FG.36                      MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations of interests.

**FG.37 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no dispensation requests.

**FG.38 CHAIR'S ANNOUNCEMENTS**

There were no announcements from the Chair.

**FG.39 TO RECEIVE AND APPROVE THE MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 26TH JUNE 2025**

Councillor Chapman notified the Chair of an error in the minutes, and this error was amended at the meeting.

**FG.39.1 RESOLVED: that the minutes, as amended, of the Finance and General Purposes Committee held on 26<sup>th</sup> June 2025, were received, approved and signed**

Proposed by Councillor D Atherfold  
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

**FG.40 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

There were no matters arising.

**FG.41 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

There were no members of the public present.

**FG.42 TO RECEIVE THE RFO GRANT SUMMARY, CTC COMMUNITY GRANT APPLICATIONS AND SUPPORTING INFORMATION FROM:**

- i) ACTIVE PLUS (GENERAL POWER OF COMPETENCE)**
- ii) TRUE BUTTERFLIES (GENERAL POWER OF COMPETENCE)**

**AGREE ACTION AND AUTHORISE EXPENDITURE**

**FG.42.1 RESOLVED: that the RFO Grant Summary was received**

Proposed by Councillor D Atherfold  
Seconded by Councillor N Miles

On a vote being taken the matter was approved by a majority.

Councillors then debated the Grant Applications.

**FG.42.2**                    **RESOLVED: that a grant of £2000.00 be awarded to Active Plus, under the General Power of Competence, was approved; and the associated expenditure from the Community Grants and Donations Budget (Code 160/4930), was authorised**

Proposed by Councillor D Atherfold  
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

**FG.42.3**                    **RESOLVED: that the Grant Application from True Butterflies be deferred until the September meeting and that representatives of True Butterflies be invited to attend the meeting so that Councillors can gain a greater understanding of the application, was approved**

Proposed by Councillor D Atherfold  
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

**FG.43**                    **TO RECEIVE THE BANK CASH AND INVESTMENT RECONCILIATION, EARMARKED RESERVES REPORT AND DETAILED FINANCE & GENERAL PURPOSES INCOME & EXPENDITURE REPORT FOR THE MONTH OF JUNE 2025**

**FG.43.1**                    **RESOLVED: that the Bank Cash and Investment Reconciliation, Earmarked Reserves Report and Detailed Finance & General Purposes Income & Expenditure Report for the month of June 2025 were received**

Proposed by Councillor D Atherfold  
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

**FG.44**                    **TO RECEIVE THE ELECTRONIC PAYMENTS AND CHEQUES LIST (MADE UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6) FOR THE WHOLE MONTH OF JUNE 2025**

**FG.44.1**                    **RESOLVED: that the electronic payments and cheques list, (made under Financial Regulations 5.4, 6.4, 6.5 and 6.6) for the whole month of June 2025, were received**

Proposed by Councillor D Atherfold  
Seconded by Councillor E Chapman

On a vote being taken the matter was approved unanimously.

**FG.45 TO RECEIVE THE LIST OF REGULAR PAYMENTS (DDs), (MADE UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2 AND 6.7) FOR THE WHOLE MONTH OF JUNE 2025**

**FG.45.1 RESOLVED: that the list of regular payments (DDs), (made under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2 and 6.7) for the whole month of June 2025, were received**

Proposed by Councillor D Atherfold  
Seconded by Councillor B Lee

On a vote being taken the matter was approved unanimously.

**FG.46 TO RECEIVE THE LIST OF RECEIPTS (ACCEPTED UNDER FINANCIAL REGULATION 9.2) FOR THE WHOLE MONTH OF JUNE 2025**

**FG.46.1 RESOLVED: that the list of receipts (accepted under Financial Regulation 9.2) for the whole month of June 2025, was received**

Proposed by Councillor D Atherfold  
Seconded by Councillor B Lee

On a vote being taken the matter was approved unanimously.

**FG.47 TO RECEIVE DETAILS OF ELECTRONIC PAYMENTS & CHEQUES (MADE UNDER FINANCIAL REGULATIONS 5.4, 6.4, 6.5 AND 6.6) UP TO THE DATE OF THE MEETING**

**FG.47.1 RESOLVED: that details of electronic payments & cheques (made under Financial Regulations 5.4, 6.4, 6.5 and 6.6) up to the date of the meeting were received**

Proposed by Councillor D Atherfold  
Seconded by Councillor E Chapman

On a vote being taken the matter was approved unanimously.

**FG.48 TO RECEIVE THE LIST OF REGULAR PAYMENTS (DDs). (MADE UNDER FINANCIAL REGULATIONS 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 AND 7.2) UP TO THE DATE OF THE MEETING**

**FG.48.1 RESOLVED: that the list of regular payments (DDs), (made under Financial Regulations 4.1, 4.5, 5.4, 5.5, 6.2, 6.7 and 7.2) up to the date of the meeting, were received**

Proposed by Councillor D Atherfold  
Seconded by Councillor B Lee

On a vote being taken the matter was approved unanimously.

**FG.49** **TO RECEIVE A REPORT OF EXPENDITURE, INCLUDING CORPORATE CARD PURCHASES, MADE BY THE TOWN CLERK UNDER DELEGATED AUTHORITY; FROM THE DATE OF THE PREVIOUS MEETING AND UP TO THE DATE OF THIS MEETING AND AGREE ANY ACTION**

**FG.49.1** **RESOLVED: that a report of expenditure, including Corporate Card purchases, made by the Town Clerk under delegated authority; from the date of the previous meeting and up to the date of this meeting was received**

Proposed by Councillor D Atherfold  
Seconded by Councillor N Miles

On a vote being taken the matter was approved by a majority.

**FG.50** **TO RECEIVE A WRITTEN REPORT FROM THE ACTING ASSISTANT CLERK REGARDING THE MINING TRAILS SUBSCRIPTION, AGREE ACTION AND AUTHORISE EXPENDITURE**

**FG.50.1** **RESOLVED: that a written report from the Acting Assistant Clerk regarding the Mining Trails subscription was received**

Proposed by Councillor D Atherfold  
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

**FG.50.2** **RESOLVED: that Camborne Town Council continue to pay £100.00 annual subscription fee for the Mining Trails website, with regular annual review to ensure value for money, was approved**

Proposed by Councillor D Atherfold  
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

**FG.50.3** **RESOLVED: that the Communications and Engagement Officer be actioned to re-establish a space on the Camborne Town Council website for walking and footpath information, ensuring that links to the Mining Trails Website are available, was approved**

Proposed by Councillor D Atherfold  
Seconded by Councillor N Miles

On a vote being taken the matter was approved unanimously.

**FG.50.4** **RESOLVED: that opportunities be investigated for representation at future Mining Villages meetings, with a Camborne Town Councillor in attendance, was approved**



There being no further business the Chair closed the meeting at 18:57.

SIGNED BY THE CHAIR.....

DATE .....

