

# Meeting Minutes



The Passmore Edwards Building, The Cross, Cross Street, Camborne TR14 8HA Tel: 01209 612406 enquiries@camborne-tc.gov.uk

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**Minutes of the meeting of the Amenities Committee of Camborne Town Council held in The Council Chamber, Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA on Thursday 18<sup>th</sup> July 2024 at 6.30p.m.**

PRESENT:

**Councillor R Weatherburn**

**Councillor N Miles**

**Councillor J Ball**

**Councillor J Cosgrove**

**Councillor L McDonald**

**Councillor P Mills**

**Councillor J Morgan**

**Councillor Z Fox**

**Chair**

**Vice Chair**

**Not a member of this Committee**

IN ATTENDANCE:

Dave Garwood, Head of Strategic Development; Melanie Negus, Administrative Support Officer; Mark Francis, Head of Facilities; and one member of the public.

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**A.4510 SAFETY PROCEDURES**

The Chair explained the safety procedures to all present.

**A.4511 TO RECEIVE APOLOGIES FOR NON-ATTENDANCE**

There were no apologies received from Councillors Dalley, Ragan and Tal-E Bot.

**A.4512 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA INCLUDING ANY GIFTS OR HOSPITALITY EXCEEDING £25**

There were no declarations of interests.

**A.4513 TO APPROVE WRITTEN REQUEST(S) FOR DISPENSATIONS**

There were no written dispensation requests.

**A.4514 CHAIR'S ANNOUNCEMENTS**

There were no Chair's announcements.

**A.4515 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE AMENITIES COMMITTEE HELD ON THE 16<sup>TH</sup> MAY 2024 AND THE CHAIR TO SIGN THEM**

**A.4515.2 RESOLVED: that the minutes of the meeting of the Amenities Committee held on 16<sup>th</sup> May 2024 were received, approved and signed by the Chair**

Proposed by Councillor R Weatherburn  
Seconded by Councillor J Cosgrove

On a vote being taken the matter was approved unanimously by those entitled to vote.

**A.4516 MATTERS ARISING, FOR INFORMATION ONLY, WHERE NOT INCLUDED BELOW**

Councillor Fox questioned the progress regarding the handrail for the outside of the Passmore Edwards Building, she was informed that the matter was in hand. Councillor Mills questioned the progress of the street weeding. The Head of Facilities informed her that due to being short staffed they were a little behind, but was confident that it would all be done.

**A.4517 PUBLIC PARTICIPATION (SUBJECT TO STANDING ORDER 3E MEMBERS OF THE PUBLIC ARE PERMITTED TO MAKE REPRESENTATIONS, ANSWER QUESTIONS AND GIVE EVIDENCE IN RESPECT OF ANY ITEM OF BUSINESS INCLUDED IN THE AGENDA, UP TO A MAXIMUM OF FIFTEEN MINUTES)**

The member of the public present would be speaking under agenda item 10.

**A.4518 TO RECEIVE AN INCOME AND EXPENDITURE REPORT FOR THE AMENITIES BUDGETS TO 30<sup>TH</sup> JUNE 2024, AND AGREE ACTION**

**A.4518.2 RESOLVED: that an Income and Expenditure Report for the Amenities Budgets to 30<sup>th</sup> June 2024 was received**

Proposed by Councillor J Ball  
Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**A.4519 TO RECEIVE A VERBAL PRESENTATION FROM INCREDIBLE EDIBLE AND AGREE ACTION**

Dan of Incredible Edible informed members that the purpose of their organisation was to help community engagement through

the communal growing of food on unused land. This food would be available to anyone needing or wanting it.

Councillor Cosgrove suggested that they contact Coastline Housing as they had approached the Town Council regarding the use of their unneeded green spaces.

Councillors also suggested Kehelland, St Meriadoc, Veor House, Veor Surgery, and a community group at Coronation Avenue as other groups that might be interested in getting on board with growing projects.

**A.4519.2                   RESOLVED: that the Head of Facilities meet with Incredible Edible to discuss ideas, and report back to a future meeting**

Proposed by Councillor J Cosgrove

Seconded by Councillor P Mills

On a vote being taken the matter was approved unanimously.

**A.4519.3                   RESOLVED: that a verbal report from Incredible Edible was received**

Proposed by Councillor R Weatherburn

Seconded by Councillor L McDonald

On a vote being taken the matter was approved unanimously.

**A.4520                   TO RECEIVE A WRITTEN REPORT FROM THE HEAD OF FACILITIES REGARDING AMENITIES TASKING, AGREE ACTION AND AUTHORISE EXPENDITURE**

The Head of Facilities introduced himself to members and proceeded to explain the contents of his report and answer members questions.

**A.4520.2                   RESOLVED: that a written report from the Head of Facilities regarding Amenities tasking was received. The recommendations in the report: to action the Head of Facilities to investigate how to maintain and work on the clock mechanism contained within the clock tower and bring back recommendations to a future meeting; To action the Head of Facilities with support of the Amenities Team to create a cyclical maintenance, development and enhancement process for every individual green space; To action the head of Facilities to work in collaboration with the Forest for Cornwall to develop the Kerrier Way green space; To action the Head of Facilities to plan a proposal for the horticultural development of Park Gerry alongside the new major project, which can be considered at a future**

**meeting; were approved. Councillors further approved that the recommendations contained in the Green Flag Report be actioned**

Proposed by Councillor J Cosgrove  
Seconded by Councillor J Ball

On a vote being taken the matter was approved unanimously.

There being no further business the Chair closed the meeting at 7:19pm.

SIGNED BY THE CHAIR.....

DATE .....